

RESERVATION REGISTER

1. Name of the post: Personal Assistant
2. Method of Recruitment: Promotion by Selection
3. Number of posts in the cadre (cadre strength): 50
4. Percentage of Reservation prescribed: SCs : 15%, STs: 7.5%.

S.No.	Name	Date of Appointment	Whether belongs to SC/ST/OBC/General	Filled as UR or as Reserved for SC/ST	Signature of the appointing authority or other authorized officer	Remarks
1	Sh. Jawahar Lal	20.03.1989	General	UR		Promoted on 22.08.2002
2	Sh. Kanwwar Chopra	13.12.1989	General	UR		Expired on 30.12.2004
3	Sh. J. B. Jain	22.12.1989	General	UR		Promoted on 30.04.2002
4	Sh. Satish Kapoor	19.04.1991	General	UR		Promoted on 20.12.2003
5	Sh. J. S. Hazooria	19.04.1991	General	UR		Promoted on 31.12.2003
6	Sh. G. S. Bajpai	19.04.1991	General	UR		Promoted on 01.07.2004
7	Sh. S. N. Bhardwaj	23.04.1991	General	UR		Promoted on 20.12.2004
8	Sh. Harinder Matta	30.09.1994	General	UR		Promoted on 15.06.2005
9	Ms. Suman Lata	30.09.1994	General	UR		Promoted on 14.12.2007
10	Ms. Shashi Grover	30.09.1994	General	UR		Retired on 30.11.2009
11	Sh. S. S. Negi	30.09.1994	General	UR		Promoted on 22.11.2007
12	Sh. T. S. Arora	30.09.1994	General	UR		Promoted on 24.04.2008
13	Sh. M. K. Jain	30.09.1994	General	UR		Promoted on 13.06.2008
14	Ms. Shashi Bala	30.09.1994	General	UR		Promoted on 23.06.2008
15	Sh. O. P. Wadhwa	30.09.1994	General	UR		Promoted on 27.11.2009
16	Ms. Veena Bisht	30.09.1994	General	UR		Promoted on 23.03.2011
17	Sh. Gurmeet Singh	30.09.1994	General	UR		Promoted on 23.03.2011
18	Ms. Neelam Gandhi	30.09.1994	General	UR		Promoted on 30.04.2014
19	Ms. Sita Jain	30.09.1994	General	UR		Retired on 30.06.2014
20	Ms. Manju Sethi	30.09.1994	General	UR		Retired on 30.04.2014
21	Ms. Shahi Bala Ahluwalia	30.09.1994	General	UR		Promoted on 28.10.2014
22	Ms. Sharda Arora	30.09.1994	General	UR		Promoted on 29.09.2014
23	Ms. Anju Khanna	30.09.1994	General	UR		Promoted on 30.09.2014
24	Ms. Kusum Lata Mittal	01.10.1994	General	UR		Promoted on 16.06.2008
25	Ms. Raj Rani Thapa	03.10.1994	General	UR		Promoted on 30.04.2014
26	Ms. Sheela Verma	03.10.1994	General	UR		Promoted on 30.04.2014
27	Ms. Sampada Gulati	03.10.1994	General	UR		Promoted on 30.04.2014
28	Ms. Neelam Ana	04.10.1994	General	UR		Retired on 28.02.2006
29	Ms. Rita Goel	11.09.1995	General	UR		Promoted on 05.01.2016
30	Ms. Madhu Bala	13.09.1995	General	UR		Promoted on 01.01.2016
31	Ms. Naina Bachani	15.12.1995	General	UR		Promoted on 06.01.2016
32	Ms. Neelam Malik	30.04.1996	General	UR		Promoted on 01.01.2016
33	Smt. Neelam Bahri	13.02.1997	General	UR		Retired on 31.03.2016

34	Sh. Ram Kumar	19.02.1997	General	UR		Retired on 29.02.2000
		31.12.1997	SC	ST	UR	Total
			5	2	27	34
		Person Required	0	0	34	34
		Person in position	(-5)	(-2)	(+7)	Nil
		Shortfall/Excess				
35	Ms. Asha Malhotra	09.09.1998	General	UR		
36	Ms. Havinder Kaur	09.09.1998	General	UR		
37	Sh. N. K. Vats	09.09.1998	General	UR		Retired on 31.05.2000
38	Ms. Sudharshna Arora	11.09.1998	General	UR		
39	Ms. Veena Verma	11.09.1998	General	UR		
40	Ms. Santosh Kondal	11.09.1998	General	UR		
41	Ms. Usha Bhaskar	15.09.1998	General	UR		
		B/F 31.12.1997	(-5)	(-2)	(+7)	Nil
		31.12.1998	SC	ST	UR	Total
		Person Required	6	3	32	41
		Person in position	0	0	41	41
		Shortfall/Excess	(-6)	(-3)	(+9)	Nil
			Recruitment year 1999			
42	Smt. Usha Rautella	20.07.1999	ST	ST		Promoted on 28.03.2011
43	Sh. T. C. Meena	20.07.1999	ST	ST		Promoted on 30.11.2011
44	Sh. Narinder Kumar	02.09.1999	SC	SC		Promoted on 29.09.2012
		B/F 31.12.1998	(-6)	(-3)	(+9)	Nil
		31.12.1999	SC	ST	UR	Total
		Person Required	6	3	35	44
		Person in position	1	2	41	44
		Shortfall/Excess	(-5)	(-1)	(+6)	Nil
45	Sh. Rajbir Singh	01.02.2000	SC	SC		Promoted on 04.01.2012
		B/F 31.12.1999	(-5)	(-1)	(+6)	Nil
		31.12.2000	SC	ST	UR	Total
		Person Required	6	3	36	45
		Person in position	2	2	41	45
		Shortfall/Excess	(-4)	(-1)	(+5)	Nil
			Recruitment year 2001			
46	Ms. Suman Anand	11.04.2001	General	UR		

Recruitment year 2006						
53	Sh Ghanshyam Dutta	18.10.2006	General	UR	Retired on 31.01.2016	
54	Ms Anjana	18.10.2006	General	UR		
55	Ms Neelam Nayyar	19.10.2006	General	UR		
56	Sh Mahesh Chander	23.10.2006	General	UR		
57	Sh. Sunil Kumar Sharma	27.10.2006	General	UR		
58	Ms Savita Badan	28.10.2006	General	UR		
	B/F 31.12.2005	(-4)	(-1)	(+5)	Nil	
	31.12.2006	SC	ST	UR	Total	
	Person Required	7	3	39	49	
	Person in position	2	2	45	49	
	Shortfall/Excess	(-5)	(-1)	(+6)	Nil	
Recruitment year 2007						
59	Sh. Santosh Kumar	20.11.2007	General	UR	Retired on 31.01.2016	
60	Sh. Neeraj Garg	10.12.2007	General	UR		
61	Smt. Alia Khullar	14.12.2007	General	UR		
	B/F 31.12.2006	(-5)	(-1)	(+6)		Nil
	31.12.2007	SC	ST	UR		Total
	Person Required	7	3	40	50	
	Person in position	2	2	46	50	
	Shortfall/Excess	(-5)	(-1)	(+6)	Nil	
Recruitment year 2008						
62	Sh. Vijay Kumar	24.10.2008	General	UR	Retired on 31.01.2016	
63	Sh. Vinod Kumar	24.10.2008	General	UR		
64	Sh. V. S. Negi	24.10.2008	General	UR		
65	Sh. H. C. Dhingra	27.10.2008	General	UR		
	B/F 31.12.2007	(-5)	(-1)	(+6)		Nil
	31.12.2008	SC	ST	UR	Total	
	Person Required	7	3	40	50	
	Person in position	2	2	46	50	
	Shortfall/Excess	(-5)	(-1)	(+6)	Nil	
Recruitment year 2009						
66	Ms. Renu Monga	13.10.2009	General	UR		

B/F 31.12.2008	(-5)	(-1)	(+6)	Nil	
31.12.2009	SC	ST	UR	Total	
Person Required	7	3	39	49	
Person in position	2	2	45	49	
Shortfall/Excess	(-5)	(-1)	(+6)	Nil	

No recruitment/retirement/promotion has been made during 2010. hence. Roster position will remain same in the year 2010

B/F 31.12.2010	(-5)	(-1)	(+6)	Nil	
31.12.2011	SC	ST	UR	Total	
Person Required	6	3	36	45	
Person in position	2	0	43	45	
Shortfall/Excess	(-4)	(-3)	(+7)	Nil	
B/F 31.12.2011	(-4)	(-3)	(+7)	Nil	
31.12.2012	SC	ST	UR	Total	
Person Required	6	3	35	44	
Person in position	1	0	43	44	
Shortfall/Excess	(-5)	(-3)	(+7)	Nil	

No recruitment/retirement/promotion has been made during 2013. hence. Roster position will remain same in the year 2013

Recruitment year 2014

67	Sh. Jitender Kumar	21.05.2014	General	UR	
68	Sh. Parmod Kumar Jain	21.05.2014	General	UR	
69	Ms. Sunita Jain	21.05.2014	General	UR	
70	Ms. Amita Arora	22.05.2014	General	UR	
71	Sh. Kamal P Thlioni	16.06.2014	General	UR	
72	Ms. Neeru Kataria	01.10.2014	General	UR	
73	Ms. Seema Diwan	01.10.2014	General	UR	
74	Ms. Shashi Bala Goel	01.10.2014	General	UR	
75	Sh. Prem Parkash	01.10.2014	SC	SC	

B/F 31.12.2013	(-5)	(-3)	(+7)	Nil	
31.12.2014	SC	ST	UR	Total	
Person Required	6	3	32	41	
Person in position	1	0	40	41	
Shortfall/Excess	(-5)	(-3)	(+8)	Nil	

